

SONOMA VALLEY FIRE DISTRICT

BOARD OF DIRECTORS MEETING MINUTES Tuesday, November 10, 2020 at 6:00 P.M.

1. Call to Order

President Norton called the meeting to order at 6:01 p.m. via phone-in conference call.

2. Roll Call and Determination of a Quorum

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Raymond Brunton, Mark Emery, Terrence Leen.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

4. Confirmation of Agenda

5. Comments from the Public

None

6. Presentations

Fire Marshal Smith gave a detailed presentation on the Un-manned Aerial System (drone) program.

7. Consent Calendar

M/S/P Johnson/Leen approved the meeting minutes from the regular board meeting held on October 13, 2020 **Passed 7 ayes**

8. Fire Chief's Monthly Report

Administration staff have begun their training in their new roles and have taken a big step in implementing best practices for the Department.

SVFD hired eight (8) interim Firefighter/EMT's. All have successfully been managing medic school and their shift work. Two are finishing their internships with hopes of having their medic licenses by December.

The SVFD is currently accepting applications for Lateral and Entry Level Firefighter Paramedics, evaluations and interviews will take place in early December.

Thank you to Glen Ellen and Carol for her work on the new draft investment policy. An update was given to Director Johnson for review and will be brought to the Board in December.

After the October Board meeting the Fire Impact Fee was brought to the County Administration for review.

9. Old Business

The Board heard and approved the recommendations from former GE Board President Peter van Fleet regarding necessary seismic upgrades to Station 5 to bring the building up to current regulations. Peter will report back to the Board in December.

10. New Business

- a) Approved Resolution 2020/21-12, to update the SVFD's Deferred Compensation Plan trustees. **M/S/P Norton/Emery, Passed 7 ayes**
- b) Approved the grant funding and purchase of the SVFD's new Un-manned Aerial System program. **M/S/P Johnson/Leen, Passed 7 ayes**

11. Other Business to Come before the Board

Chief Akre brought information to the Board regarding open positions on the LAFCO Board.

12. Comments from the Floor

None

13. Comments/Reports from the Board

Director Leen expressed his appreciation to all the Veterans in our organization. President Norton brought the topic of commendations for SVFD staff members, the topic was originally brought by Director Emery at the October Board meeting. It was agreed that a Board member may compose a letter of appreciation for a members personnel file. The Director is to forward their letter to President Norton who will then forward to the Chief.

14. Closed Session

None

15. Adjournment

M/S Leen/Johnson with 7 ayes

This meeting was adjourned at 7:18p.m. to a regular Board meeting on December 8, 2020 at 6:00 p.m. Meeting access will be determined based on COVID-19 restrictions in place at that time.

Due to limited agenda items the December 8, 2020 Board meeting was canceled, all items will be adjourned to a regular Board meeting on January 12, 2020 at 6:00pm.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://svfra.org>

Respectfully submitted,

Maci Jerry