

# SONOMA VALLEY FIRE DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES Tuesday, September 12, 2023

**Meeting was held in person at Station 1, 630 2<sup>nd</sup> Street W, Sonoma, Ca. 95476  
and via video conference for general public access.  
Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300**

### 1. Call to Order

President Norton called meeting to order at 6:00 PM

### 2. Roll Call and Determination of a Quorum

Board of Directors present: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, and Terrence Leen. Director Nick Greben was excused.

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

### 4. Confirmation of Agenda

None

### 5. Comments from the Public

Public: Jennifer Jason, Sean Lacy, Trevor Smith, and Erich Pearson from the Mayacamas Volunteer Fire Foundation.

Virtual: Chief Steve Akre, Gary Johnson, and Gabe Stirnus  
No comments heard from the public.

### 6. Presentations

None

### 7. Consent Calendar

- a) Board reviewed and approved the meeting minutes from both the regular board meeting held on July 11, 2023 and August 31, 2023 with an amendment to the August minutes to reflect Director Greben was present for the meeting and was left off the roll call by mistake. **M/S/P Brady/Norton – 6 ayes/1 excused**

### 8. Fire Chief's Monthly Report

Chief Akre gave a brief monthly report to the board via videoconference.

### 9. Old Business

- a) Director Johnson motion to accept the District's annual fiscal year 2021/2022 audit. **M/S/P Johnson/Leen – 6 ayes/1 excused**

**10. New Business**

- a) Director Emery motioned to approve the fund balance allocation based on the SVFD FY 2021/22 audit. **M/S/P Emery/Johnson– 6 ayes/1 excused**
- b) A public hearing was called at 6:29 pm to hear public comment regarding the proposed Schedule of Fees outlined in Ordinance 2023/24-01. Hearing no public comment the hearing was closed at 6:33 pm. Director Johnson motion to implement Ordinance 2023/24-01 setting the District's new Schedule of Fees with an implementation date of, November 1, 2023. **M/S/P Johnson/Brady – 6 ayes/1 excused**
- c) A public hearing was called at 6:36 pm to hear public comment regarding the District's proposed Final Budget for FY 2023/24. Hearing no public comment the hearing was closed at 6:44 pm. Director Brady motioned to adopt Resolution 2023/24-01 implementing the District's budget for fiscal year 2023/24. **M/S/P Brady/Johnson– 6 ayes/1 excused**

**11. Other Business to come before the Board**

None

**12. Comments from the Floor**

None

**13. Comments/Reports from the Board**

None

**14. Closed Session**

None

**15. Adjournment**

**M/S Leen/Emery – All in Favor**

Meeting was adjourned at 6:48 pm to a regular Board meeting on October 10, 2023, at 6:00 p.m. This meeting will be conducted in person with videoconference capabilities available to the public. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website: <http://sonomavalleyfire.org> under the Governance tab.*

Respectfully submitted,

Maci Bettencourt