



# Valley of the Moon Fire Protection District



**Board of Directors Meeting**

**November 14, 2017**



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

November 14, 2017

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**MEETING AGENDA  
VALLEY OF THE MOON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Tuesday, November 14, 2017 at 6:00 P.M.  
Location: Sonoma Valley Fire & Rescue Authority Station #1  
630 2<sup>nd</sup> Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,  
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, and Director Brady, and Director Leen

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

*(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)*

6. PRESENTATIONS

The Board will present a Unit Citation for Exemplary Dedication to Duty and Lifesaving Efforts to the crew of Engine 3361 while assigned to the Minerva Fire in Plumas County.

7. CONSENT CALENDAR

Approval of minutes for special meeting of September 26, 2017. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for September and October 2017

9. OLD BUSINESS

10. NEW BUSINESS

a) Resolution 2017/2018-07 declaring surplus status for Engine 3372 (E-6). **Action Item with roll call vote**

b) Approve job description for Fire Training Officer. **Action Item**

c) Approve reinstatement of Fire Training Officer position. **Action Item**

- d) Resolution 2017/2018-08 authorizing the purchase of prior public service retirement credit.  
**Action Item with roll call vote**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

12. COMMENTS FROM THE FLOOR

13. COMMENTS/REPORTS FROM THE BOARD

14. CLOSED SESSION

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on December 12, 2017 at 6:00 p.m. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2<sup>nd</sup> Street West, Sonoma.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2<sup>nd</sup> Street West, Sonoma, California.*

*Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.*

*In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.*



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

November 14, 2017



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
7		Georgette Darcy, Admin. Analyst/Secretary to Board	
<b>Agenda Item Title</b>			
Approval of minutes for special meeting of September 26, 2017			
<b>Recommended Actions</b>			
Approve the minutes			
<b>Executive Summary</b>			
The minutes have been prepared for Board review and approval.			
<b>Alternative Actions</b>			
Correct or amend minutes prior to approval			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 17/18</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.		Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
Not required			
<b>Attachments</b>			
Minutes for September 26, 2017 meeting			

# VALLEY OF THE MOON FIRE PROTECTION DISTRICT

## SPECIAL BOARD OF DIRECTORS MEETING MINUTES

September 26, 2017

1. CALL TO ORDER

President Norton called the meeting to order at 6:01 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, Director Brady, and Director Leen.

3. PLEDGE OF ALLEGIANCE

Director Leen led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

No changes were made to the agenda.

5. COMMENTS FROM THE PUBLIC

**PUBLIC HEARING**

The meeting was adjourned at 6:02 p.m. for a public meeting.

The Board held a public hearing for the purpose of adopting a Final Budget for fiscal year 2017/18.

The meeting resumed at 6:02 p.m. The hearing did not proceed, as there were no members of the public in attendance.

6. PRESENTATIONS

None

7. CONSENT CALENDAR

Approval of minutes for regular meeting of August 8, 2017

**M/S/P Brady/Leen to approve minutes for August 8, 2017. Passed 4 ayes**

8. FIRE CHIEFS' MONTHLY REPORT

Fire Chief Akre gave his activity report for August 2017.

9. OLD BUSINESS

10. NEW BUSINESS

- a) Resolution 2017/2018-05 adopting the final budget for fiscal year 2017/18

**M/S/P Brady/Brunton to adopt final budget for fiscal year 2017/18. Passed 5 ayes**

- b) Resolution 2017/2018-06 authorizing the acceptance of a grant for the SVFRA from FEMA for the purchase of self-contained breathing apparatus and dedication of matching funds

**M/S/P Greben/Leen to authorize acceptance of FEMA grant. Passed 5 ayes**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS/REPORTS FROM THE BOARD

None

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 6:50 p.m. to a regular meeting on October 10, 2017 at 6:00 p.m. in the Training Room at Station 1, located at 630 2<sup>nd</sup> Street West in Sonoma.

Respectfully submitted,

Georgette Darcy

\_\_\_\_\_  
President Norton

\_\_\_\_\_  
Director Brunton

\_\_\_\_\_  
Director Greben

\_\_\_\_\_  
Director Brady

\_\_\_\_\_  
Director Leen



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

November 14, 2017



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
10A		John Franceschi, Division Chief	
<b>Agenda Item Title</b>			
Resolution 2017/2018-07 declaring surplus status for Engine 3372 (E-6)			
<b>Recommended Actions</b>			
Declare surplus status for 3372			
<b>Executive Summary</b>			
The District has purchased a new Type 3 engine to replace Engine 3372. The Board is asked to declare surplus property status for the engine being replaced.			
<b>Alternative Actions</b>			
Deny surplus status			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 17/18</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
<b>Attachments</b>			
Resolution 2017/2018-07			



Resolution No: 2017/2018-07  
Dated: November 14, 2017

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA, DECLARING SURPLUS PROPERTY STATUS FOR ENGINE 3372 (E-6)**

---

**WHEREAS**, the Valley of the Moon Fire Protection District has purchased an International/KME, Model 34, Type 3 engine to replace Pierce Hawk Type 3 engine 3372 (VIN No. 1HTSDADR7XH611119).

**BE IT RESOLVED THAT**, the Board of Directors of the Valley of the Moon Fire Protection District hereby changes the status of Engine 3372 (E-6) to surplus property.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and passed by the Board of Directors of the Valley of the Moon Fire Protection District this 14<sup>th</sup> day of November, 2017 on regular roll call vote of the members of said Board by the following vote:

President Norton	Aye _____	No _____	Absent _____
Director Brunton	Aye _____	No _____	Absent _____
Director Greben	Aye _____	No _____	Absent _____
Director Brady	Aye _____	No _____	Absent _____
Director Leen	Aye _____	No _____	Absent _____

Vote:                      Aye \_\_\_\_\_      No \_\_\_\_\_      Absent \_\_\_\_\_

**WHEREUPON**, the President declared the foregoing resolution adopted; and

**SO ORDERED:**

**ATTEST:**

\_\_\_\_\_  
William Norton, President

\_\_\_\_\_  
Brian Brady, Clerk



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

November 14, 2017



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
10B		Stephen Akre, Fire Chief	
<b>Agenda Item Title</b>			
Approve job description for Fire Training Officer			
<b>Recommended Actions</b>			
Approve job description			
<b>Executive Summary</b>			
<p>As part of the process of reinstating the position of Fire Training Officer, District staff has developed a job description outlining duties and qualifications for the SVFRA's current needs. This position will also be added to the District's Career Development Guide.</p> <p>The Board is asked to review the language in this document and approve it as written or provide suggestions for revisions.</p>			
<b>Alternative Actions</b>			
Suggest additions or changes to the document			
<b>Strategic Plan Alignment</b>			
This position is in alignment with Goal 1: Develop a comprehensive and robust workforce plan that addresses staffing, recruitment, retention, and succession planning, Objective 1A: Develop a revised staffing model to meet current and future community and operational demands, and Objective 1C: Provide additional training and opportunities to prepare employees for career advancement.			
<b>Fiscal Summary – FY 17/18</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Reqd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
<b>Attachments</b>			
Draft job description for Fire Training Officer			

## Job Description

### Fire Training Officer

#### Job Summary:

The Training Officer (Fire Captain) is responsible for the development of training disciplines for Career and Volunteer personnel, assisting in the operation and coordination of in-service training and safety programs for the Sonoma Valley Fire and Rescue Authority (SVFRA). This position is responsible for developing instructional materials, scheduling training sessions, conducting classroom and field instruction, demonstrating the proper use and care of fire apparatus and equipment, ensuring that mandated training is fulfilled, providing training to City of Sonoma EOC Staff in the area of EOC operations, maintaining an RMS to validate the training hours completed, and is the liaison for the needs of the volunteer staff.

#### Chain of Command:

The Training Officer (Fire Captain) receives general direction from, and works directly under, the Operations Battalion Chief.

The Training Officer (Fire Captain) supervises peers and subordinates during training and also while on emergency scenes until relieved by a senior officer.

#### Essential Duties:

- Conducts regularly scheduled company and multi-company drills/training exercises.
- Develops and updates training objectives, lesson plans, performance standards, training bulletins, PowerPoint presentations, and other graphs and charts as needed.
- Assists the Operations Chief with administering written and assessments center tests.

- Coordinates training with allied and regional agencies.
- Researches new information for inclusion in written instructional materials and identifies techniques for successful course development.
- Works with the Operations Chief in preparing and distributing the Annual Training Budget.
- Uses various methods to conduct an ongoing needs assessment to be able to arrange for special training needs based on that assessment.
- Sets up and facilitates Post-Fire Analysis after all second alarm or greater fires, or other significant events, to identify successes and opportunities for improvement, which are documented and shared with the organization.
- Develops schedules, and coordinates and assigns instructors for recruit fire academies.
- Maintains training records, including statistics on training results and participation by career and volunteer staff, to ensure state and federal training compliance.
- Stays current with changing trends in the Fire Service.
- Assists with EOC Operations for the City of Sonoma as needed.
- Performs as the Department Safety Officer. As such, the position will investigate all on-the-job injuries that result in more than 24 hours of lost work time, as well as all near misses that could have resulted in injury or even death. A written report will be generated for these investigations and then shared with the organization to avoid similar events in the future.

#### Minimum Qualifications:

- The same Knowledge, Skills, and Abilities as stated in the Fire Captain's Job Description.
- Completion of the Level 1 Fire Service Instructor series. The Level 2 series is highly desirable.
- Must have successfully completed the Fire Captain probationary period.
- Completion of (S-404) Safety Officer within 1 year of appointment.

## Work schedule and compensation:

- The Training Officer (Fire Captain) shall work a 40-hour work week. The work schedule will be at the discretion of the Operations Battalion Chief. The schedule must include Thursday evenings to accommodate Volunteer drills.
- The Training Officer (Fire Captain) will receive a 10% differential based on the employee's current pay step. This differential will be added to the hourly rate of pay.
- The Training Officer will be assigned an SVFRA vehicle.
- Overtime opportunities for the Training Officer:
  - The Training Officer may sign up for Overtime to cover shift vacancies. Shift coverage OT shall not interfere with the Training Officer's primary duties, and the employee will still be expected to work the regularly assigned 40-hour work week. Shift coverage OT will be compensated at the top-step, 56-hour Captain's rate.
  - The Training Officer will have the first opportunity to fill BC Overtime after the other 2 BCs have had the opportunity. BC coverage OT will be compensated at BC Step B salary.
- Strike Team and Overhead opportunities will be addressed on a case-by-case basis within the existing policy. Strike team and overhead assignments will be compensated at the top step, 56-hour Fire Captain rate, as specified in the annual OES salary submittal.



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

November 14, 2017



<b>Agenda Item No.</b>	<b>Staff Contact</b>		
10C	Stephen Akre, Fire Chief		
<b>Agenda Item Title</b>			
Approve reinstatement of Fire Training Officer position			
<b>Recommended Actions</b>			
Approve reinstatement			
<b>Executive Summary</b>			
<p>At the regular meeting of February 9, 2016, the Board approved a Reorganization Side Letter Agreement by adopting Resolution 2015/2016-08. The Side Letter stipulated the reinstatement of the Training Officer position once the sixth Fire Engineer position was reclassified to a Firefighter position.</p> <p>Now that all of the steps outlined in the Agreement have been implemented, the Board is being asked to reinstate the position of Fire Training Officer.</p>			
<b>Alternative Actions</b>			
Deny reinstatement			
<b>Strategic Plan Alignment</b>			
The Strategic Plan alignment is detailed in agenda summary 10B.			
<b>Fiscal Summary – FY 17/18</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
<b>Attachments</b>			
<ol style="list-style-type: none"> <li>1. Reorganization Side Letter Agreement 2/9/2016</li> <li>2. Resolution 2015/2016-08</li> </ol>			

**REORGANIZATION SIDE LETTER**  
**AGREEMENT**

**BETWEEN THE SONOMA VALLEY PROFESSIONAL FIREFIGHTERS’  
ASSOCIATION, IAFF LOCAL 3593, AND VALLEY OF THE MOON FIRE PROTECTION  
DISTRICT BY RESOLUTION 20015/2016-08, ADOPTED 2/9/2016**

**January 1, 2016 through June 30, 2016**

This Side Letter Agreement has been mutually agreed to and allows for changes in the current Memorandum of Understanding between the Sonoma Valley Professional Firefighters’ Association, IAFF Local 3593, and Valley of the Moon Fire Protection District (District), for the period commencing on January 1, 2016 and ending June 30, 2016.

The Sonoma Valley Professional Firefighters' Association, IAFF Local #3593, have met and conferred with the District regarding reorganization, specific to the number of allocated positions within the classifications of Fire Engineer and Firefighter.

The purpose of this Side Letter is to assist in effectuating reorganization as a means of addressing two stated objectives in the current 2015-2020 Strategic Plan related to Workforce Planning, specifically addressing recruitment/retention and the reinstatement of the Training Officer position while continuously promoting harmonious labor relations between the Sonoma Valley Professional Firefighters’ Association, IAFF Local 3593, and Valley of the Moon Fire Protection District.

WHEREAS reaching a negotiated agreement on labor issues related to reorganization will save both time and money as opposed to utilizing additional funding to meet aforementioned objectives; and

WHEREAS this agreement honors the principle of seniority within the Fire Engineer classification; and

WHEREAS this agreement addresses promotional opportunities within the Firefighter classification; and

WHEREAS this negotiated agreement is based on natural attrition to occur and would result in six (6) Fire Engineer positions being reclassified to Firefighter positions.

NOW, THEREFORE, the Sonoma Valley Professional Firefighters Association, IAFF Local 3593, and Valley of the Moon Fire Protection District agree as follows:

1. **Implementation:** In reaching agreement on this Side Letter, the parties agree and confirm through negotiation that the following shall occur as positions are reclassified:

**First position:**

- a. Adjust Firefighter salary schedule to reach 50% of what is needed to create a 15% differential between Firefighter and Fire Engineer.

**Second position:**

- a. Adjust Firefighter salary schedule to fully reach goal of a 15% differential between Firefighter and Fire Engineer.

- b. Adjust entire salary schedule to produce 15% differentials between all ranks and 3% between steps.
- c. Hire a part-time Training Officer as an incremental step to meet current demands with an end goal of fully funding this promotable position.

**Third position:**

- a. Assign Fire Engineers based on seniority to non-rotating positions on two (2) staffed engines.

**Fourth through Sixth position:**

- a. Assign Fire Engineer(s) based on seniority to non-rotating positions on third staffed engine.
- b. Upon reclassification of the sixth position, reinstate a permanent Training Officer.

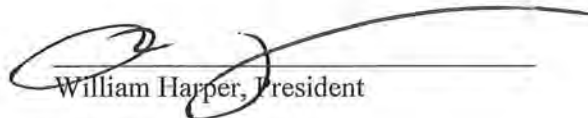
- 2. **Allocated Positions:** Upon the completion of the aforementioned implementation, the allocated positions in subject classifications will change from fifteen (15) Fire Engineers and six (6) Firefighters to nine (9) Fire Engineers and twelve (12) Firefighter positions.
- 3. **Revised Salary Schedule:** The following Salary Schedule will amend Appendix 'A' for the following positions (salary schedule represents the full adjustment due to the second position being reclassified prior to agreement date):

Position	Step A	Step B	Step C	Step D	Step E
Firefighter	5530	5696	5867	6043	6224
Fire Engineer	6411	6603	6801	7005	7215
Fire Captain	7432	7655	7884	8121	8365

- 4. **Career Development Guide:** Management and Labor will meet and confer on revising the CDG to include the ability of the Firefighter classification to become eligible to compete in the promotional process for the position of Fire Captain. Specifically, both parties will need to agree on years of experience to be eligible.
- 5. **Training Officer Position:** Upon the sixth position being reclassified, the District will fully fund and reinstate the Training Officer position. It is also agreed that the filling of this position will occur through an internal promotional process.

Sonoma Valley Professional Firefighters' Association, IAFF Local 3593

Board of Directors, Valley of the Moon Fire Protection District

  
 \_\_\_\_\_  
 William Harper, President

  
 \_\_\_\_\_  
 William Norton, President

02/11/2016  
 \_\_\_\_\_  
 Date

2/9/16  
 \_\_\_\_\_  
 Date



**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON FIRE PROTECTION DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, APPROVING THE REORGANIZATION SIDE LETTER AGREEMENT BETWEEN THE SONOMA VALLEY PROFESSIONAL FIREFIGHTERS' ASSOCIATION, IAFF LOCAL 3593, AND THE VALLEY OF THE MOON FIRE PROTECTION DISTRICT**

**WHEREAS**, the Board of Directors of the Valley of the Moon Fire Protection District, by approval of Resolution 2014/2015-04, dated September 9, 2014, amended the salary and benefit schedule of employees covered by the Memorandum of Understanding effective July 1, 2014 through June 30, 2016; and

**WHEREAS**, representatives of the Valley of the Moon Professional Firefighters' Association, IAFF Local 3593, have met and conferred with the District regarding reorganization, specific to the number of allocated positions within the classifications of Fire Engineer and Firefighter; and

**WHEREAS**, the Reorganization Side Letter outlines an adjustment to Appendix 'A,' in the July 1, 2014 through June 30, 2016 Memorandum of Understanding; and

**WHEREAS**, with full implementation of this reorganization plan, the District would fully fund and reinstate the Training Officer position.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Directors approves the Reorganization Side Letter Agreement, effective January 1, 2016 through June 30, 2016.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director BRADY, who moved its adoption, seconded by Director LEEN, and passed by the Board of Directors of the Valley of the Moon Fire Protection District this 9th day of February 2016, on regular roll call vote of the members of said Board:

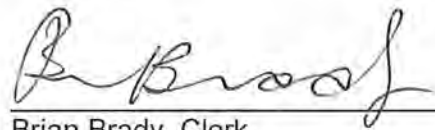
President Norton	Aye <u>X</u>	No <u>    </u>	Absent <u>    </u>
Director Brunton	Aye <u>    </u>	No <u>    </u>	Absent <u>X</u>
Director Greben	Aye <u>    </u>	No <u>    </u>	Absent <u>X</u>
Director Brady	Aye <u>X</u>	No <u>    </u>	Absent <u>    </u>
Director Leen	Aye <u>X</u>	No <u>    </u>	Absent <u>    </u>
 Vote:	 Aye <u>3</u>	 No <u>    </u>	 Absent <u>2</u>

**WHEREUPON**, the President declared the foregoing resolution adopted, and

**SO ORDERED:**

**ATTEST:**

  
\_\_\_\_\_  
William Norton, President

  
\_\_\_\_\_  
Brian Brady, Clerk



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

November 14, 2017



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
10D		Stephen Akre, Fire Chief	
<b>Agenda Item Title</b>			
Resolution 2017/2018-08 authorizing the purchase of prior public service retirement credit			
<b>Recommended Actions</b>			
Authorize purchase of service credit			
<b>Executive Summary</b>			
<p>In order for District employees to purchase service credit for time worked for the federal government or another California public agency (including cities and counties) not participating in the Sonoma County Employees' Retirement Association (SCERA) and if the employee will not be receiving a retirement from that agency and doesn't establish reciprocity, SCERA is requiring that the Board authorize this purchase.</p> <p>This requirement is pursuant to information in the California Government Code, Sections 31479, 31641.1, 31641.2, and 31641.95. These purchases will be denied until SCERA receives formal notification from the Board that they are allowable.</p>			
<b>Alternative Actions</b>			
Deny service credit purchase			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 17/18</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
<b>Attachments</b>			
<ol style="list-style-type: none"> <li>California Government Code §§31479, 31641.1, 31641.2, and 31641.95</li> <li>Resolution 2017/2018-08</li> </ol>			

## California Government Code Sections

### 31479.

"Public service" means service rendered as an officer or employee of a public agency for which service the officer or employee received compensation from the public agency and with respect to which he is not entitled to receive credit in any retirement system supported wholly or in part by public funds after he becomes a member of this system.

### 31641.1.

A member who was in public service before becoming a member may elect by written notice filed with the board to make contributions pursuant to Section 31641.2 and to receive credit in the retirement system for all allowed public service time. Credit for part-time service shall be calculated as provided in Section 31641.5.

### 31641.2.

Any member of the retirement system who elects pursuant to Section 31641.1 to make contributions and receive credit as service for time for which he or she claims credit because of public service shall contribute to the retirement fund, prior to the effective date of his or her retirement, by lump sum payment or by installment payments over a period not to exceed five years, an amount equal to the sum of:

(a) Twice the contributions he or she would have made to the retirement fund if he or she had been a member during the same length of time as that for which he or she has elected to receive credit as service, computed by applying the rate of contribution first applicable to him or her upon commencement of his or her membership in this system to the monthly compensation first earnable by him or her at the time as provided in Section 31641.3, multiplied by the number of months for which he or she has elected to receive credit for county service, including time, if any, prior to the establishment of the system, and which will constitute current service under this system.

(b) The "regular interest" that would have accrued to the member contributions if they had been made on the date used to determine on what earnable compensation contributions pursuant to this section shall be based, from that date until the completion of payment of those contributions, computed at the current interest rate.

\* \* \*

### 31641.95.

Sections 31470.7, 31478, 31479, 31480, 31641.1, 31641.2, 31641.3, 31641.4, 31641.8, and 31641.9 may only be applicable in any county or district on the first day of the month after the governing board of such county or district adopts, by majority vote, a resolution providing that those sections shall become applicable in such county or district. Such resolution may limit the applicability of such sections to any one or more of the public agencies as defined by Section 31478.

At any time after such a resolution has been adopted, the governing board of the county or district, by majority vote, may adopt a further resolution declaring that from and after a future date stated further in the resolution, the benefits of the resolution described in the first paragraph of this section shall not be available to any employees who are hired by the county or district after that date.

Resolution No: 2017/2018-08  
Dated: November 14, 2017

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA, AUTHORIZING THE PURCHASE OF PRIOR PUBLIC SERVICE RETIREMENT CREDIT**

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**WHEREAS**, employees of the Valley of the Moon Fire Protection District (VOM) are members of the Sonoma County Employees' Retirement Association in accordance with the terms of the County Employees Retirement Law of 1937 (the "CERL"); and

**WHEREAS**, the governing board of VOM has determined that employee members of the Sonoma County Employees Retirement Association (SCERA) should be permitted to purchase additional retirement credit for public service rendered prior to employment with VOM to the extent such additional credit is authorized under the CERL and in particular Government Code §§31641.1 and 31641.2; and

**WHEREAS**, the provisions of §§31641.1 and 31641.2 may only become applicable for VOM employee members as of the first day of the month after the VOM governing board, by majority vote, adopts a Resolution making those sections applicable.

**NOW, THEREFORE, BE IT RESOLVED** that pursuant to Government Code §31641.95 the VOM governing board hereby makes Government Code §§31641.1 and 31641.2 applicable for VOM employee members of SCERA, providing for the purchase of prior public service retirement credit, applicable on the first day of the month following the adoption of this Resolution.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and passed by the Board of Directors of the Valley of the Moon Fire Protection District this 14<sup>th</sup> day of November, 2017 on regular roll call vote of the members of said Board by the following vote:

President Norton	Aye _____	No _____	Absent _____
Director Brunton	Aye _____	No _____	Absent _____
Director Greben	Aye _____	No _____	Absent _____
Director Brady	Aye _____	No _____	Absent _____
Director Leen	Aye _____	No _____	Absent _____
 Vote:	 Aye _____	 No _____	 Absent _____

**WHEREUPON**, the President declared the foregoing resolution adopted; and

**SO ORDERED:**

\_\_\_\_\_  
William Norton, President

**ATTEST:**

\_\_\_\_\_  
Brian Brady, Clerk