

SONOMA VALLEY FIRE DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, November 9, 2021

**Meeting was held via videoconference in compliance with AB 361, effective September 16, 2021.
Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300**

1. Call to Order

President Norton called meeting to order at 6:00 p.m. via a zoom videoconference call.

2. Roll Call and Determination of a Quorum

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, and Terrence Leen. Director Raymond Brunton, absent.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

4. Confirmation of Agenda

Chief Akre recommended moving agenda item 7a to the first item to be heard and move item 8 to after new business. President Norton agreed.

5. Comments from the Public

No public present.

6. Presentations

Courtney with Matrix Consulting presented the Fire Prevention Fee Study to the board.

7. Consent Calendar

a) Due to an increase in positive COVID cases within the County and no recommended changes to social distancing protocols the Board agreed to continue videoconferences. Conditions will be reviewed again in 30 days in compliance with new AB 361 legislation.
M/S/P Brady/Johnson 6 ayes and 1 absent

b) Board reviewed and approved the special meeting minutes from the board meeting held on September 28, 2021. **M/S/P Johnson/Emery 6 ayes and 1 absent**

8. Fire Chief's Monthly Report

The Chief presented his monthly report to the Board.

9. Old Business

None

10. New Business

a) *A public meeting was opened at 6:46 p.m. to hear public comment regarding possible new Fire Prevention Fees presented earlier in the meeting by Matrix Consulting. The meeting was*

closed at 6:48 p.m. No members of the public were present during the public meeting for the Board to hear public comment pertaining to agenda item 10a, adoption of Ordinance 2021/2022-01.

Director Johnson motioned for adoption of Ordinance 2021/2022-01 implementation of the full Fire Prevention Fee and Permit program. The Board further determined and decided that due to the ongoing COVID pandemic and other adverse impacts to local businesses, the new Operational Fire Permits - Annual program is approved, but will not be implemented at this time. **M/S/P Johnson/Norton 6 ayes and 1 absent**

b) Resolution 2021/2022-06 and side letter of agreement between the Sonoma Valley Professional Firefighters Association, Local 3593 was adopted by the Board approving the position of Fire Prevention Inspector, effective November 9, 2021, with the clarification this new position comes with a three year commitment. **M/S/P Emery/Leen 6 ayes and 1 absent**

c) Director Johnson moved to approve fund balance allocations presented by Chief Akre based on VOM and GEFD FY19/20 audits. **M/S/P Johnson/Norton 6 ayes and 1 absent**

11. Other Business to come before the Board

None

12. Comments from the Floor

None

13. Comments/Reports from the Board

None

14. Closed Session

None

15. Adjournment

M/S Norton/Leen with 6 ayes, 1 absent

This meeting was adjourned at 7:38 p.m. to a regular Board meeting on December 14th, at 6:00 p.m. Meeting will be conducted via videoconference based on local COVID-19 restrictions in place and compliance of new AB361 legislation. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://sonomavalleyfire.org>*

Respectfully submitted,

Maci Jerry