SONOMA VALLEY FIRE DISTRICT

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, December 9, 2025

Meeting was held in person at Station 1, 630 2nd Street W, Sonoma, Ca. 95476
and via video conference for general public access.
Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300

1. Call to Order

President Norton called meeting to order at 6:01 PM

2. Roll Call and Determination of a Quorum

Board of Directors present: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Director Brian Brady, Director John Cooper Director Mark Emery, and Director Robert Uboldi

3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Cooper and recited by all.

4. Confirmation of Agenda

None

5. Comments from the Public

Public and staff present/virtual: Chief Akre, DC Norrbom, BC Campbell, Capt. Lewis, Capt. Derner, Capt. Loftus, Capt. Montgomery, Capt. Banuelos, Eng. Molesworth, Allison Ash w/MVFF, SIT Reporter - Isabel Beer, KWP Reporter - Ashley Breinlinger, Consultant Tony Ghisla, and Jeff Katz w/Coar.
No comments heard from the public.

6. Presentations

BC Campbell presented the Board with a brief update on the achievements to-date within the strategic plan. Director Johnson shared his appreciation to the level of success and professionalism it takes to achieve successful results within a strategic plan.

7. Consent Calendar

a) Board reviewed and approved the meeting minutes from the regular board meeting held on, October 14, 2025. **M/S/P Johnson/Emery – 7 ayes**

8. Fire Chief's Monthly Report

October/November 2025 Chief's Report attached.

Additional notations to the Chief's report:

- District Association dinners to transition to two times a year with virtual meetings in between.
- There has been no update on ISO rating information.
- Tony Ghisla gave a brief update on funding possibilities for facility upgrades.

9. Old Business

a) Director Johnson motioned to accept the proposed contract between the COAR Group and Sonoma Valley Fire District for architectural design services for the Station 6 Kenwood remodel project. **M/S/P Johnson/Emery 6 ayes** – Director Cooper recused himself from the vote.
   - Director Emery expressed his complements to the COAR Group, he was very impressed with their completed proposal.

10. New Business

a) Director Atkinson motion to accept Resolution 2025/2026-08, accepting grant funds from the State of California Department of Forestry and Fire Protection, to increase Volunteer Fire Capacity. **M/S/P Atkinson/Johnson - 7 ayes**
   - Director Norton thanked Capt. Montgomery for his efforts in securing these grant funds.

11. Other Business to come before the Board

None

12. Comments from the Floor

None

13. Comments/Reports from the Board

Director Emery thanked the Association and District members for a wonderful holiday party.

14. Closed Session

None

15. Adjournment

M/S Brady/Norton – 7 ayes
Meeting was adjourned at 7:21pm, to a regular Board meeting on January 13, 2026, at 6:00 p.m. This meeting will be conducted in person with videoconference capabilities available to the public. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website: http://sonomavalleyfire.org under the Governance tab.*

Respectfully submitted,

Maci Bettencourt
Clerk of the Board

Sonoma Valley Fire District

Proudly Serving the Communities of

Sonoma, Valley of the Moon, Glen Ellen, Kenwood, and Mayacamas

DATE: 12/9/2025

TO: Sonoma Valley and Kenwood Board of Directors

FROM: Chief Akre

SUBJECT: Monthly Activity Report – October/November 2025

A. ADMINISTRATIVE:

1. SDC: There are no longer any SDC Fire Employees and there is no fire presence at SDC. We have been asked to schedule a meeting with the developer on what facility needs we have for a future fire station. I continue to be engaged with our Supervisor on the need for Fire/EMS presence and how we could fund this.

2. KWD: DAO Ghisla is working on the with the auditors on the annual audit.

3. REDCOM Update: We are still working on bringing Cloverdale Fire into REDCOM at the first of the year.

4. SCFCA/Measure H update: The FSWG met on 12/4. We continue to move forward with all implementation plans, with a focus on REDCOM, Training, Technology, and Recruitment and Retention Programs. The Oversight Committee's next meeting will be on 12/18. October's meeting was hosted at Healdsburg station 2 and November's meeting at SCFD's Forestville station. Tomorrow's meeting will be held at the new Fountaingrove station. The retirees and installation luncheon will be held in Petaluma on February 11. I attended the SCFCA's EMS Subcommittee meeting.

5. I continue to meet monthly with the CAO's Office as well as Supervisor Hermosillo.

6. We held our weekly Executive Chiefs meetings. We also held monthly Command Staff meetings and we held our semi-annual All Officers meeting on 12/3. The training topic was performance evaluations.

7. Cal Chiefs: I attended the monthly Cal Chiefs E-Board, Northern Area Directors, and Legislative Task Force meetings. We had a good contingent attend the annual Cal Chiefs Conference in the end of October. Additionally, I attended the annual planning meeting in November and a two-day leadership transition meeting last week.

8. FRMS: We held our Board meeting on 11/20 in Sacramento. We, Sonoma Valley Fire, have successfully enrolled all of our people in medical benefits programs for the 2026 calendar year. We have Muchmore than Consulting investigating other options for us into the future.

B. INCIDENTS:

1. Monthly Incident reports for July are attached.

C. BUDGET/FINANCE:

1. We will receive our fourth Measure H revenues this week.

D. PERSONNEL:

1. Our two new FFs, Michael Harris and Phillip Morrison, are in the pre-employment process and will be starting on shift the week of January 5th.

E. TRAINING:

1. Chief Campbell hosted all 3 shifts for in person inspection program changes, and an inspection walkthrough with each company at the General's Daughter. Well received by the crews and very valuable. We have also committed quite a few regular training hours to getting business inspections completed.

2. Chief Lacy held a Zoom meeting to discuss changes to the Accident Prevention Policy for each of the shifts.

3. I have been doing construction site walkthroughs with the shifts at the Verano Ave construction project, 72 residential units, so we can see building construction, fire prevention systems. We also discussed construction phase fire incidents that may happen as well as other hazards present at the site.

4. 2 Full Time members have completed their probationary periods, 3 probationary members are currently doing their 5 call at other agencies to finish their paramedic training.

5. EMS training group met for planning 2026 as well as trialing some new equipment.

6. Volunteers have been working on Ground Ladders and Aerial Ladders at drill. Andreis, Lacy, and I attended the KWD Vol. Assoc. Meeting.

7. Volunteer Academy is going on its 6th week, its going great. And, getting close to half way done already. (And Sam Morgan is absolutely killing it, he's got every detail covered here)

8. Looking ahead- We will be participating with SCH doing some low visibility search drills at an acquired structure in SCH's district. There is some multi-agency Active Shooting Training reps coming up January, and we're doing a HAZMAT Pipeline Safety course for our members here in January.

F. EQUIPMENT:

1. The new Brush 35 is being constructed at Hi-Tech and is expected in Spring.
2. New apparatus naming and numbering system is being phased in throughout the County.

G. BUILDINGS & LAND:

1. The New Station 2 project: we are working on our application to LAFCO through PRMD to be annexed into the Sanitation District, as well as the Use Permit. We are also working on developing an RFQ for a progressive design build model.
2. The RFQ for full architect services is on the agenda as a separate item. DAO Ghisla is working on financing options.
3. The new station/memorial sign is complete, and the 9/11 Steel monument Design was unanimously approved by the City Council.

H. PREVENTION & COMMUNITY OUTREACH:

1. See attached monthly activity report.
2. All Initial DSI Inspections have been completed, now working on follow ups.
3. SVFD ISO Ratings:
    a. City: Class 1
    b. Unincorporated valley, including GE, VOM & Eldridge: Class 2 (Class 10 if over 5 miles from a fire station)
    c. Mayacamas Service Area: Class 8B (Class 10 if over 5 miles from a fire station)

I. ASSOCIATION NEWS AND UPCOMING EVENTS:

1. Association events include Seagrave in the lighted tractor parade, with me and my family, and 2 members from the city council. And Seagrave again at the lighting of the xmas tree with Santa in the Plaza.
2. The next SCFDA Dinner/Meeting will be in April, location TBD. There is a new format for SCFDA meetings now. There will be 2 dinner meetings a year and the other two quarterly meetings will be held via Zoom. In order to keep SCFDA Members engaged and informed, the SCFCA is inviting SCFDA Members to the beginning portions of the SCFCA Meetings. This will include presentations, allied agency reports and Region reports.