

## SONOMA VALLEY FIRE DISTRICT

### BOARD OF DIRECTORS MEETING MINUTES

Tuesday, January 12, 2021 at 6:00 P.M.

#### 1. Call to Order

President Norton called the meeting to order at 6:02 p.m. via phone-in conference call.

#### 2. Roll Call and Determination of a Quorum

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Raymond Brunton, Mark Emery, Terrence Leen.

#### 3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

#### 4. Confirmation of Agenda

Chief Akre requested item 10c be moved ahead; Mitch Buttress from the County was in attendance to give the Board an overview of the proposed Groundwater Monitoring Well.

#### 5. Comments from the Public

None

#### 6. Presentations

#### 7. Consent Calendar

President Norton addressed the need for two corrections on the November 10, 2020 meeting minutes.

- 1) Consent Calendar date should have read, October 13, 2020
- 2) Comments/Reports from the Board, accommodations should have read, commendations.

**M/S/P Emery/Norton** approved the meeting minutes from the regular board meeting held on November 10, 2020 Passed **7 ayes**

#### 8. Fire Chief's Monthly Report

Chief Akre gave his monthly report covering many areas of operations, touching on personnel, finance, facilities, fleet and COVID-19. Items highlighted from his report:

- Extended two conditional offers for Lateral Firefighter positions, they are slated to begin their training the beginning of February 2021.
- January 11, 2021, Battalion Chief John Franceschi retired with over 30 years of service to the Sonoma Valley Community. He was instrumental in bringing the organization to where it is today.
- The District extended offers to 11 new prospective volunteers. Hopeful for a new volunteer academy in March with COVID precautions in place.

- Property tax revenue was received in late December, easing cash flow concerns. The District has over 3 million dollars in outstanding OES reimbursements to collect as well.
- Finance has an early start on next year's budget, as well as projections to help plan out the next few years, especially with the SAFER grant.
- Fire impact fee has had a few hurdles with the BOS; however, it is moving forward and on the agenda for the March 23<sup>rd</sup> County Board of Supervisors meeting.
- The County is working on the transfer of Mayacamas' assets from the County to the District.
- Interim City Manager, Dave Kiff, replaced outgoing City Manager, Cathy Capriola, after her retirement at the end of December.
- Contacted Steve Lanning with Lanning Construction regarding Station 6. Unable to move existing building, a new building would need to be constructed on a new site.
- Captain Cyr has continued to do a phenomenal job in regards to our COVID-19 response. Our policies and processes are holding us to a high level of effectiveness.

## 9. Old Business

- a) The Valley of the Moon Fire Protection District has changed its business name to the Sonoma Valley Fire District. **M/S/P Leen/Johnson, Passed 7 ayes**

## 10. New Business

- a) Adopted Resolution 2020/21-13, approving the SVFD's new investment policy. **M/S/P Leen/Johnson, Passed 7 ayes**
- b) Resolved that the President, Vice President and the Treasurer of this Non-Incorporated Association, or any one of such officers, he/she and they hereby are fully authorized and empowered to open a brokerage account, transfer, endorse, sell, assign, set over and deliver any and all shares of stock, options, bonds, debentures, notes, evidences of indebtedness or other securities (including short sales) now or hereafter standing in the name of or owned by this Non-Incorporated Association, to purchase stocks, bonds, debentures, notes, evidences of indebtedness and other securities (on margin or otherwise), and to make, execute, and deliver, any and all written instruments necessary or proper to effectuate the authority hereby conferred. **M/S/P Brady/Emery, Passed 7 ayes**
- c) Approved the Chief to execute an agreement with the Sonoma Valley Groundwater Sustainability Agency to allow the installation of a groundwater monitoring well on the District's Felder Road property. **M/S/P Johnson/Brunton, Passed 7 ayes**
- d) Adopted Resolution 2020/21-14, approving a contract extension with side letter of agreement between the District and the Sonoma Valley Professional Firefighter's Association, Local 3593. **M/S/P Brady/Johnson, Passed 7 ayes**

## 11. Other Business to Come before the Board

Peter van Fleet gave an update on the Station 5 seismic upgrade project. He was able to review the plans in November, however those plans were incorrect and no new plans have been issued. Peter will notify the District once corrected plans are received and will then set a meeting between the facility Directors and the Contractor.

**12. Comments from the Floor**

None

**13. Comments/Reports from the Board**

Director Johnson thanked both Peter and Carol for their dedication to their work with the District.

**14. Closed Session**

None

**15. Adjournment**

**M/S Brady/Leen with 7 ayes**

This meeting was adjourned at 7:19p.m. to a regular Board meeting on February 9, 2021 at 6:00 p.m. Meeting access will be determined based on COVID-19 restrictions in place at that time.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://svfra.org>*

Respectfully submitted,

Maci Jerry