



Valley of the Moon Fire Protection District



Board of Directors Meeting

April 9, 2019



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MEETING AGENDA
VALLEY OF THE MOON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

Tuesday, April 9, 2019 at 6:00 P.M.
Location: Sonoma Valley Fire & Rescue Authority Station 1
630 2nd Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, and Director Brady.
Director Leen is excused.

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)

6. PRESENTATIONS

Sheldon Chavan of Chavan & Associates will present the FY 2017/18 financial audit.

7. CONSENT CALENDAR

Approval of minutes for regular meeting of March 12, 2019. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for March 2019

9. OLD BUSINESS

10. NEW BUSINESS

a) Master Planning update and staff request for direction from the Board.

b) Vote for 3 candidates in the FASIS Board of Directors election for positions expiring on June 30, 2019. **Action Item**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

The SCFDA meeting will be held on April 25th. It will be hosted by Cloverdale FPD at its station. Please RSVP to Georgette by April 18th with your choice of entrée.

12. COMMENTS FROM THE FLOOR

13. COMMENTS/REPORTS FROM THE BOARD

14. CLOSED SESSION

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on May 14, 2019 at 6:00 p.m. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2nd Street West, Sonoma.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2nd Street West, Sonoma, California.

Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 9, 2019



Agenda Item No.		Staff Contact	
7		Georgette Darcy, Admin. Analyst/Secretary to Board	
Agenda Item Title			
Approval of minutes for regular meeting of March 12, 2019			
Recommended Actions			
Approve the minutes			
Executive Summary			
The minutes have been prepared for Board review and approval.			
Alternative Actions			
Correct or amend minutes prior to approval			
Strategic Plan Alignment			
Not applicable			
Fiscal Summary – FY 18/19			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.		Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Not required			
Attachments			
Minutes for March 12, 2019 regular meeting			

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

March 12, 2019

1. CALL TO ORDER

President Norton called the meeting to order at 6:00 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, and Director Greben. Directors Brady and Leen were excused.

3. PLEDGE OF ALLEGIANCE

Director Brunton led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

Item 14 was moved to follow Item 5.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

None

7. CONSENT CALENDAR

Approval of minutes for regular meeting of February 12, 2019

M/S/P Brunton/Greben to approve minutes for regular meeting of February 12, 2019. Passed 3 ayes

8. FIRE CHIEF'S MONTHLY REPORT

Fire Chief Akre gave his activity report for February 2019.

9. OLD BUSINESS

a) Continued discussion on revenue measures.

b) Progress report on revised goals and objectives for SVFRA Strategic Plan

10. NEW BUSINESS

Proposals for new alerting systems for Stations 2 and 3

**M/S/P Greben/Brunton to accept proposals for new alerting systems for Stations 2 and 3.
Passed 3 ayes**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

Ethics (AB 1234) and sexual harassment training will be held on Saturday, March 23rd from 9:00 a.m. to 1:00 p.m. at Windsor High School. Please RSVP to Georgette by March 21st if you plan to attend.

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS/REPORTS FROM THE BOARD

None

14. CLOSED SESSION

The meeting was adjourned at 6:02 p.m. for a closed session.

a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Subdivision D of Government Code Section 54956.9; one potential case.

b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Fire Chief
Pursuant to California Government Code Section 54957

Report on closed session:

The Board emerged from closed session at 6:39 p.m. President Norton announced that there was no reportable action by the Board on these items.

15. ADJOURNMENT

The meeting was adjourned at 7:27 p.m. to a regular meeting on April 9, 2019, at 6:00 p.m., in the Training Room of Station 1, located at 630 2nd Street West in Sonoma.

Respectfully submitted,

Georgette Darcy

President Norton

Director Brunton

Director Greben

Director Brady

Director Leen



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 9, 2018



Agenda Item No.	Staff Contact
10B	Steve Akre, Fire Chief

Agenda Item Title
Vote for 3 candidates in the FASIS Board of Directors election for positions expiring on June 30, 2019

Recommended Actions
Choose 3 candidates on the supplied ballot to fill the Board positions.

Executive Summary
Fire Agencies Self-Insurance System (FASIS) will hold an election to fill three (3) positions on the FASIS Board of Directors. Each position’s new term will be from July 1, 2019 through June 30, 2022. The Board is asked to choose three candidates from the four that are listed on the ballot.

Alternative Actions
Decline to vote in election

Strategic Plan Alignment
Not applicable

Fiscal Summary – FY 18/19			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (if required)

Attachments
<ol style="list-style-type: none"> Letter to accompany ballot FASIS official election ballot for 2019



FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833
800 541-4591 Fax 916-244-1199

April 3, 2019

OFFICIAL ELECTION BALLOT FOR THE ELECTION OF THREE EXPIRING POSITIONS ON THE FASIS BOARD OF DIRECTORS

Dear FASIS Members:

An election is to be held to fill three positions on the FASIS Board of Directors that will expire on June 30, 2019. Each position's new term will be from July 1, 2019, through June 30, 2022.

Included with this transmittal is an official election ballot for the three expiring positions. Please note that there are several candidates running for the three expiring positions, so the three candidates that receive the most votes will fill these positions.

Please take this opportunity to complete and sign the enclosed ballot and return it to **FASIS** **postmarked no later than May 10, 2019:**

FASIS, c/o York
1750 Creekside Oaks Drive, Suite 200
Sacramento, California 95833

It may also be faxed to (916) 244-1199, or sent via email to: kim.sackett@yorkrisk.com.

***** Ballots received after the postmarked date of May 10, 2019, deadline will not be counted. *****

Please contact Kim Sackett, at (800) 541-4591, extension 19025, if you have any questions.



FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200
 Sacramento, CA 95833
 800-541-4591 Fax 916-244-1199

FASIS Board of Directors - Official Election Ballot

In response to a Call for Letters of Interest and Nomination Form, the FASIS Nominating Committee has received the following submissions for THREE (3) Board of Directors' positions that will expire on June 30, 2019. The Nominating Committee is recommending the following candidates for consideration by the full membership. A brief summary of each candidate's related experience is included with this ballot.

OFFICIAL BALLOT - FASIS 2019 BOARD OF DIRECTORS' ELECTION

Please clearly mark an X in only THREE (3) of the following boxes, or mark the "none of the above" box.

Candidates for three (3) expiring positions on the FASIS Board of Directors Term of July 1, 2019, through June 30, 2022	VOTE (X)
South Placer Fire District - Mr. Gary Grenfell, Director	<input type="checkbox"/>
*Vacaville Fire Protection District - Mr. Howard Wood, Fire Chief	<input type="checkbox"/>
*Bodega Bay Fire Protection District - Mr. Sean Grinnell, Fire Chief	<input type="checkbox"/>
*Valley of the Moon Fire Protection District - Mr. Stephen Akre, Fire Chief	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**Incumbent Board Member*

OR

<i>None of the potential candidates listed above.</i>	<input type="checkbox"/>
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Signature of person completing on behalf of your District: _____
Print Name: _____ Position Title: _____
District Address: _____
Date completed: _____ E-mail: _____

Either mail this completed and signed ballot to: FASIS, c/o York, 1750 Creekside Oaks Drive, Suite #200, Sacramento, CA 95833, or fax it to (916) 244-1199, or scan the signed ballot and e-mail it to kim.sackett@yorkrisk.com before May 10, 2019.

Your vote is very important. Please vote and return your official Ballot by May 10, 2019.

Please note: Any ballots received with a postmark, faxed, or emailed after May 10, 2019, will not be counted.

**CANDIDATES FOR THE FASIS BOARD OF DIRECTORS
TO FILL THREE (3) EXPIRING POSITIONS
FOR A TERM OF JULY 1, 2019, THROUGH JUNE 30, 2022**

CANDIDATES' SUMMARY OF EXPERIENCE

District	Candidates' Name	Summary of Experience
South Placer Fire District	Mr. Gary Grenfell, Director	Director Grenfell served the City of San Jose Fire Department for over 30 years and retired at the rank of Fire Captain. Director Grenfell has been a Director for the South Placer Fire District (SPFD) for over 18 years and served on the FASIS Board for multiple terms. Director Grenfell is committed to the Fire Service, which is evident by his almost 50 years of service to the citizens of California as an active duty firefighter and now as a Director of SPFD. Director Grenfell enjoys serving the agencies represented by FASIS and has their best interests in mind when he volunteers his services.
*Vacaville Fire Protection District	Mr. Howard Wood, Fire Chief	Chief Wood has participated on the FASIS Board since it was created in 1984 and currently holds the position of Vice President. He has been involved and attends the majority of the meetings.
*Bodega Bay Fire Protection District	Mr. Sean Grinnell, Fire Chief	The Bodega Bay Fire Protection District has maintained a seat on the Board since the mid 90's and Chief Grinnell has been involved since 2000. Chief Grinnell also served as President of the Board from 2005 to 2014, and is proud to say he participated in and made tough decisions that helped shape and guide the FASIS organization.
*Valley of the Moon Fire Protection District	Mr. Stephen Akre, Fire Chief	Valley of the Moon FPD has been a long-standing member and representative on the FASIS Board. Chief Akre is very interested in being re-elected as a member of the FASIS Board and continuing to serve our Fire Districts. In addition to being Fire Chief of Valley of the Moon Fire Protection District, he also serves as Chief of the Glen Ellen Fire District, City of Sonoma, and soon the Mayacamas Fire District, as well as serving as the Vice President of the Sonoma County Fire Districts Association. Chief Akre feels that these experiences and connections allow him the opportunity to serve and represent the interests and concerns of Valley of the Moon FPD and other Sonoma County Districts, and humbly asks for your consideration in allowing him to continue to serve on the FASIS Board.

* Incumbent Member to the FASIS Board of Directors

Sonoma County Fire Districts Association

MEETING ANNOUNCEMENT

Thursday - April 25, 2019

Place: Cloverdale Fire Protection District
451 S. Cloverdale Blvd, Cloverdale, CA

When: Thursday, April 25, 2019
Social Hour - (No host bar) 6:00 pm
Appetizers
Dinner/Meeting 7:00 pm
Raffle (*proceeds benefit the SCFDA*)

Hosted by: Cloverdale Fire Protection District

Program: TBD

Dinner Menu:

Baked Chicken or Grilled Steak
Tortellini
Salad
Dessert

Cost: \$ 35.00 per person

Payable to: Please make checks payable to:
Sonoma County Fire Districts Association

RSVP: Please RSVP with entrée choice to:
Lisa Guerrero lisaguerrero@goldridgefire.org
(707) 823-1084
Deadline to RSVP is Friday April 19th