



Valley of the Moon Fire Protection District



Board of Directors Meeting

May 10, 2016



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Board of Directors Meeting

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MEETING AGENDA
VALLEY OF THE MOON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

Tuesday, May 10, 2016 at 6:00 P.M.
Location: Sonoma Valley Fire & Rescue Authority Station #1
630 2nd Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, Director Brady, and Director Leen.

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)

6. PRESENTATIONS

Chief Freeman will give a presentation on Lexipol, the District's policy manual management system.

7. CONSENT CALENDAR

Approval of minutes for regular meeting of April 12, 2016. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for April 2016

9. OLD BUSINESS

10. NEW BUSINESS

a) Resolution 2015-2016-11 ordering an election to be held and requesting consolidation with the November 8, 2016 general election. **Action Item with roll call vote**

b) Approve rescheduling of June 2016 regular meeting to Tuesday, June 7th. **Action Item**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

12. COMMENTS FROM THE FLOOR

13. COMMENTS FROM THE BOARD

14. CLOSED SESSION

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on June 14, 2016 at 6:00 p.m. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2nd Street West, Sonoma.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2nd Street West, Sonoma, California.

Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

May 10, 2016



Agenda Item No.		Staff Contact	
7		Georgette Darcy, Admin. Analyst/Secretary to Board	
Agenda Item Title			
Approval of minutes for regular meeting of April 12, 2016			
Recommended Actions			
Approve the minutes			
Executive Summary			
The minutes have been prepared for Board review and approval.			
Alternative Actions			
Correct or amend minutes prior to approval			
Strategic Plan Alignment			
Not applicable			
Fiscal Summary – FY 15/16			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.		Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Not required			
Attachments			
Minutes for April 12, 2016 regular meeting			

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

REGULAR BOARD OF DIRECTORS MEETING MINUTES

April 12, 2016

1. CALL TO ORDER

President Norton called the meeting to order at 6:00 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Brady, and Director Greben. Director Leen was excused.

3. PLEDGE OF ALLEGIANCE

Director Brady led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

There were no changes to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

Captain Paganini and School Resource Officer Matt Regan gave a presentation on the *Every 15 Minutes* program.

The officers played a film of the last event at Sonoma Valley High School and explained how it was made. Officer Regan related that funding has diminished for the program, and the producers are exploring new revenue sources.

7. CONSENT CALENDAR

Approval of minutes for regular meeting of March 8, 2016

M/S/P Brady/Greben to approve minutes for March 8, 2016. Passed 4 ayes

8. FIRE CHIEFS' MONTHLY REPORT

Fire Chief Freeman gave his activity report for March 2016.

Directors Brady and Greben offered to serve on an ad-hoc committee to discuss the feasibility of providing services to Glen Ellen FPD.

9. OLD BUSINESS

None

10. NEW BUSINESS

Vote for 3 candidates in the FASIS Board election for positions expiring on June 30, 2016.

M/S/P Brunton/Greben to vote for the three incumbents on the ballot. Passed 4 ayes

11. OTHER BUSINESS TO COME BEFORE THE BOARD

Rincon Valley FPD will host the SCFDA meeting on April 28th in the ACC building at Cardinal Newman High School. Please RSVP to Georgette by Monday, April 25th.

12. COMMENTS FROM THE FLOOR

13. COMMENTS FROM THE BOARD

- a) The ad-hoc committee for recruitment of a new Fire Chief met last month. Director Greben reported that an announcement will go out in June or July.
- b) Director Brady reported that the negotiations committee met with the Union last week to begin the negotiation process.

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 7:29 p.m. to a regular meeting on May 10, 2016 at 6:00 p.m. in the Training Room at Station 1, located at 630 2nd Street West, Sonoma.

Respectfully submitted,

Georgette Darcy

President Norton

Director Brunton

Director Greben

Director Brady

Director Leen



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

May 10, 2016



Agenda Item No.		Staff Contact	
10A		Georgette Darcy, Admin. Analyst/Secretary to Board	
Agenda Item Title			
Resolution 2015/2016-11 ordering an election to be held and requesting consolidation with the November 8, 2016 election			
Recommended Actions			
Order election and request consolidation with County election on 11/8/16			
Executive Summary			
The regular biennial election for our District Board Directors will be held on November 8, 2016. The positions of three Board members (President Norton, Director Brunton, and Director Leen) will expire at the end of 2016. In order to participate in the County election, the Board must pass a resolution ordering an election and requesting consolidation.			
Alternative Actions			
Decline to consolidate with the County election			
Strategic Plan Alignment			
Not applicable			
Fiscal Summary – FY 15/16			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Attachments			
<ol style="list-style-type: none"> 1. County information on consolidated elections 2. Resolution 2015/2016-11 			



SONOMA COUNTY

Clerk-Recorder-Assessor

www.sonoma-county.org/cra

REGISTRAR OF
VOTERS DIVISION

P.O. Box 11485
435 Fiscal Dr.
Santa Rosa, CA 95406
Tel: (707) 565-6800
Toll Free (CA only):
(800) 750-VOTE
Fax: (707) 565-6843

MEMORANDUM

TO: DISTRICT SECRETARY

FROM: SONOMA COUNTY REGISTRAR OF VOTERS

DATE: APRIL 7, 2016

SUBJ: INFORMATION ON UPCOMING CONSOLIDATED ELECTIONS

The regular biennial election of your District Board Directors will take place on November 8, 2016. Nominations for offices in your district open on July 18, and close on August 12, 2016. If any incumbent fails to file during the nomination period, there will be a five day extension through 5 p.m. on August 17, 2016, for anyone other than the incumbent officer. The Registrar of Voters Office would like to assist you in any way possible in meeting all of your filing deadlines. Enclosed is a sample Resolution form to request consolidation, a Notice of Offices to Be Filled and Statement of Responsibility for the Statement of Qualifications and a Notice of District Boundaries. Filing dates for each of these documents are included on the election calendar enclosed.

As a convenience to your candidates, we have enclosed forms for submitting Candidates' Statements of Qualifications as well as guidelines for preparing a statement and a list showing the estimated costs of Statements of Qualifications for each jurisdiction. These forms may be provided to any candidate wishing to include a printed Statement of Qualifications in the Voter Information Pamphlet portion of the Sample Ballot. When issuing the form, the estimated cost of the statement should be written in the upper box on the form. If your district requires payment in advance for printing statements, candidates must secure a receipt from your office as proof of payment before a statement will be accepted for filing by our office.

Statements of Qualifications must be filed at the same time all other nomination documents are filed in the office of the Registrar of Voters. Statements may be withdrawn but not changed during the nomination period or extended nomination period if applicable.

If you have any questions regarding this or any other election related matters, you may call our office at (707) 565-6800 or write us at P.O. Box 11485, Santa Rosa, CA 95406. Your continued cooperation and assistance in the conduct of elections is greatly appreciated.

WFR/km

Attachment

Resolution No: 2015/2016-11
Dated: May 10, 2016

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON
FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA,
ORDERING AN ELECTION TO BE HELD AND REQUESTING CONSOLIDATION
WITH THE NOVEMBER 8, 2016 GENERAL ELECTION**

WHEREAS, an election will be held November 8, 2016 in the Valley of the Moon Fire Protection District for the purpose of electing Board Directors to fill positions which will expire in 2016;

BE IT RESOLVED THAT, the Board Directors of said district hereby request consolidation with any election that may be held on the same day, in the same territory, or in territory that is in part the same.

IN REGULAR SESSION, the foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Valley of the Moon Fire Protection District this 10th day of May, 2016 on regular roll call vote of the members of said Board by the following vote:

President Norton	Aye _____	No _____	Absent _____
Director Brunton	Aye _____	No _____	Absent _____
Director Greben	Aye _____	No _____	Absent _____
Director Brady	Aye _____	No _____	Absent _____
Director Leen	Aye _____	No _____	Absent _____
Vote:	Aye _____	No _____	Absent _____

WHEREUPON, the President declared the foregoing resolution adopted; and

SO ORDERED

ATTEST:

William Norton, President

Brian Brady, Clerk



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

May 10, 2016



Agenda Item No.		Staff Contact	
10B		Mark Freeman, Fire Chief	
Agenda Item Title			
Approve rescheduling of June 2016 regular meeting to Tuesday, June 7th			
Recommended Actions			
Reschedule June 2016 regular meeting			
Executive Summary			
The Fire Chief suggests that the June 2016 regular meeting of the District Board of Directors be held one week earlier on June 7 th , so that the SVFRA budget may be reviewed and approved prior to the City's budget workshop on June 9 th .			
Alternative Actions			
Decline to reschedule meeting			
Strategic Plan Alignment			
Not applicable			
Fiscal Summary – FY 15/16			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Attachments			