



SONOMA VALLEY FIRE DISTRICT CERTIFICATE OF COMPLIANCE INSPECTION CHECKLIST

Improved Parcels — Objective Compliance Reference Standard

This document is a reference standard, not a fillable form. It is used alongside the Fire Aside inspection platform when completing a Defensible Space inspection request - inspectors record findings and property information in Fire Aside; this checklist provides the objective, code-cited criteria applied during that process.

Instructions: Determine the property's Responsibility Area (LRA or SRA) using the County Lookup Tool before beginning the inspection. Reference Section A (LRA) or Section B (SRA) accordingly. Every item is measurable and code-cited - record findings in Fire Aside using the stated standard, not personal judgment. Cite the code section for every item recorded as a Violation. Conditions not covered by a code-cited item belong under Section C (Recommendations), not Section A/B.

SECTION A — LRA IMPROVED PARCELS

A1. Zone 1 — Structure to 30 ft or property line

#	Requirement	Citation
1	Trees and shrubs pruned to 6 feet above ground (or 1/3 of tree height)	SCC 13A-4(a)(1)
2	Grass and vegetation cut to 6 inches or less (not to bare mineral soil)	SCC 13A-4(a)(1)
3	Dead and dying vegetation removed from the property	SCC 13A-4(a)(10)
4	No tree portions within 10 feet of chimney or stovepipe outlet	SCC 13A-4(a)(4)
5	Roof and gutters free of leaves, needles, or dead/dying wood	SCC 13A-4(a)(6)
6	Trees adjacent to or overhanging structure free of dead/dying wood	SCC 13A-4(a)(5)
7	Climbing vines free of dead/dying material or removed from trees or structures	SCC 13A-4(a)(1)
8	Shrubs free of dead/dying material	SCC 13A-4(a)(1)
9	Extended defensible space up to 100 feet from structures may be mandatory, contingent upon topography, fuel density, and vegetation category.	SCC 13A-4(a)(2)

A2. Zone 2 — 30 ft to 100 ft or property line

#	Requirement	Citation
10	Trees pruned to 6 feet above ground	SCC 13A-4(a)(9)
11	Dead and dying vegetation removed	SCC 13A-4(a)(10)

A3. Roadway Frontage — within 10 ft

#	Requirement	Citation
11	Dead and dying vegetation removed within 10 ft of roadway frontage	SCC 13A-4(a)(3)
12	Tree branches cleared to 6 feet above ground within 10 ft of roadway	SCC 13A-4(a)(3)
13	Grasses trimmed to 4 inches or less (not bare soil) within 10 ft of roadway	SCC 13A-4(a)(3)

A4. Other LRA Requirements

#	Requirement	Citation
14	Spark arrester installed on chimney / stovepipe ; mesh openings $\leq$ 1/2 inch	SCC 13A-4(a)(7)
15	Address numbers posted, minimum 4 inches, reflective/contrasting color	SCC 13A-4(a)(8)

SECTION B — SRA IMPROVED PARCELS

B1. Zone 1 — Structure to 30 ft or property line

#	Requirement	Citation
1	No branches within 10 feet of chimney or stovepipe outlet	<i>PRC 4291(a)(4); 14 CCR 1299.03(a)(2)</i>
2	Roof, gutters, decks, porches, stairways free of leaves, needles, vegetation	<i>PRC 4291(a)(6); 14 CCR 1299.03(a)(1)</i>
3	Dead/dying trees, branches, shrubs adjacent to or overhanging structure removed	<i>PRC 4291(a)(5); 14 CCR 1299.03(a)(2)</i>
4	Dead/dying grass, plants, shrubs, trees, branches, leaves, weeds, needles removed	<i>14 CCR 1299.03(a)(1)</i>
5	Live flammable ground cover and shrubs removed or separated	<i>PRC 4291(a)(1); BOF Guideline 1</i>
6	Flammable vegetation/items adjacent to or below combustible decks, balconies, stairs removed	<i>14 CCR 1299.03(a)(4)</i>
7	Exposed wood piles relocated outside Zone 1 unless fully covered in fire-resistant material	<i>14 CCR 1299.03(a)(3)</i>

B2. Zone 2 — 30 ft to 100 ft or property line

#	Requirement	Citation
8	Annual grasses and forbs cut to a maximum height of 4 inches	<i>14 CCR 1299.03(b)(2)(B)</i>
9	Fuels separated per Fuel Separation / Continuous Tree Canopy guidelines	<i>BOF General Guideline 4</i>
10	Exposed woodpiles: minimum 10 ft clearance to bare mineral soil, all directions	<i>14 CCR 1299.03(b)(2)(C)</i>
11	Dead/dying woody surface & aerial fuels removed; loose surface litter ≤ 3 in. depth	<i>14 CCR 1299.03(b)(2)(A)</i>
12	Logs or stumps embedded in soil removed or isolated from other vegetation	<i>BOF General Guideline 3</i>

B3. Other SRA Requirements

#	Requirement	Citation
13	Outbuildings and LPG tanks: 10 ft clearance to bare mineral soil, no flammable vegetation for additional 10 ft	<i>14 CCR 1299.03(c)(1)</i>
14	Address numbers displayed, contrasting colors, minimum 4 inches, readable from street	<i>2016 CFC 505.1</i>
15	Chimney/stovepipe screen, mesh openings 3/8–1/2 inch	<i>2016 CBC 2113.9.2</i>

SECTION C — RECOMMENDATIONS (Non-Violation / Educational)

These items are not currently codified under Chapter 13A or PRC 4291. They do not constitute violations and do not affect certificate eligibility. Reference for owner education during the inspection.

#	Recommendation
1	Zone 0 (0–5 ft) ember-resistant zone maintained around structure (BOF Rulemaking in process 8/2026)
2	Non-combustible ground cover (gravel, pavers, rock) within 5 ft of structure
3	Removal or replacement of highly resinous / pyrophytic plant species
4	Horizontal and vertical spacing maintained between shrubs and tree canopies
5	Firewood/woodpile relocated beyond 30 ft from structure where feasible (or covered when not)
6	Property owner aware of overhead utility line clearance responsibilities

SECTION D — HOME HARDENING & RESILIENCY FEATURES

Structural features referenced for informational and insurance-submission purposes. Presence or absence does not affect certificate eligibility.

#	Feature
1	Class A fire-rated roof covering
2	Ember- and flame-resistant vents (1/8 in. mesh or WUI-listed)
3	Non-combustible or ignition-resistant exterior siding
4	Dual-pane or tempered glass windows
5	Enclosed (boxed) eaves
6	Non-combustible or ignition-resistant deck surface and structure
7	Metal gutters with leaf guards
8	Garage door weather seal (ember intrusion barrier)